

## Careers Education, Information, Advice and Guidance at Hurworth School



This booklet outlines pupil entitlement to careers education, information, advice and guidance (including work related learning and enterprise) at Hurworth School.

This starts with transition activities in Year 7 and continues as they progress through school to Year 11 and beyond.

Parental / guardian involvement is crucial in helping you support your child in making an informed choice for their future. We would welcome your support with attendance at parents' evenings, option/pathway events and career conventions/information sessions to support your child's progression.

Swift Academies has a comprehensive careers website to support this offer and we work in collaboration with several national initiatives. This can be found at [careers.swiftacademies.org.uk](https://careers.swiftacademies.org.uk)

Hurworth School aims to embed careers education within the curriculum. Individual subject leaders engage with a variety of employers and arrange educational visits and inspirational guest speakers throughout the academic year. In addition, we have a careers programme for each year group, the details of which are contained in this booklet.

Regards

Penny Hudson

### School Contacts:

**Penny Hudson** Careers Lead.

Careers advice is provided by Penny Hudson, a fully qualified Careers Advisor  
[phn@hurworth.swiftacademies.org.uk](mailto:phn@hurworth.swiftacademies.org.uk)

## Careers Information Advice and Guidance

Careers Education Advice and Guidance at Hurworth School has clear objectives. We look to enable our students to:

- **Develop themselves and their aspirations through careers and work-related education.**
- **Find out about careers and the world of work, building strong connections with employers.**
- **Develop skills for career well-being and employability.**

We are proud of our Investors in Careers accreditation and are committed to providing the highest quality careers education and guidance. We are currently in the process of re-accreditation.

Our whole school approach to careers is guided by the eight [Gatsby benchmarks of Good Career Guidance](#).

Hurworth School adopts the CDI Framework FOR CAREERS, EMPLOYABILITY AND ENTERPRISE EDUCATION 7-19 (2015) full details can be found at <http://www.thecdi.net>

Hurworth School are involved with several local initiatives that enrich the Careers programme within school: For example.

- Is part of the Careers Hub within Tees Valley Combined Authority and the Careers and Enterprise Company
- Engaging with employers through world of work initiatives
- Engages with FutureMe Programme with local Universities.
- Job Centre Plus: School advisor support
- Apprenticeship Support from the ASK Project (Tees Valley Learning Provider Network)
- Darlington Borough Council Transition Support Scheme

We welcome feedback from students, parents, guardians and all our partners. Online surveys will be made available on the careers website. [www.careers.swiftacademies.org.uk](http://www.careers.swiftacademies.org.uk)

## Hurworth School Careers Offer 2023 / 2024



### Year 7

**Year 7 receive 6 one-hour sessions** during the academic year focusing on self-awareness and self-determination.

- All about Me – skills and qualities delivered as part of 4Rs Day
- All about Me – Reflection workshop
- Careers software introduction: Kudos Account (delivered within IT lesson)
- LMI: LMI in a box Occupational Job Sectors (LMI in a box – Geography)
- LMI: The key nine employment sectors in Tees valley (Geography)
- LMI: Tees Valley insight (Geography)

**Year 7 attend the following 'drop down' days.**

- Future Choices Day – one hour
- World of Work – one hour (meet with 4 different local employers)
- Enterprise Challenge – half day (Business challenge)

**National Careers Week Celebration:** W/C 11<sup>th</sup> March 2024. Highlights from the week before.

W/C 8<sup>th</sup> January 2024: Kudos assembly/parent information/Tutor Activity

**PSHCE:** Being Me

## Year 8



**Year 8 receive 5 one-hour sessions** during the academic year focusing on self-awareness and self-determination / learning about careers.

- LMI: Employment Challenge 1 (Geography)
- LMI: Employment Challenge 2 (Geography)
- LMI: Employment Challenge 3 (Geography)
- Lesson delivered in Computing: Kudos Careers software.
- 4Rs Day: Hope and Dream (Dream Job research and action planning)

**Year 8 attend the following 'drop down' days.**

- Future Choices Day – one hour one hour
- World of Work – one hour
- Enterprise Challenge – half day

**National Careers Week Celebration:** W/C 11th March 2024. Highlights from the week before.

W/C 8th January 2024: Kudos assembly/parent information/Tutor Activity

**PSHCE:** Being Me & Workplace Risks

## Year 9



**Year 9 receive 4 one-hour sessions during the academic year.**

- Decision Making
- Understanding KS4 Qualification framework
- LMI: Tees Valley sectors / skills levels (Geography)
- Kudos Exploring Careers linked in with subject choice (Computer Science)

**Year 9 attend the following 'drop down' days/evenings.**

- Future Choices Day-one hour
- World of Work Day – one hour
- Enterprise Challenge-half day
- Year 9 STEM Day – whole day event.
- Year 9 Parents' information evening and options evenings.
- W/C 8th January 2024: Kudos assembly/parent information/Tutor Activity
- National Careers Week Celebration: W/C 11th March 2024. Highlights from the week before.

Advice and Guidance includes a 1:1 Interview with Careers Advisor

PSHCE: Being Me (Independence) & Wider World Careers (Focus is workplace skills)

## Year 10



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**Year 10 receive 18 tutor led sessions “The Aspire Programme”** focusing on Work Experience/ Exploring Possibilities/ Career Planning /Seeing the Big Picture/Personal Development

**“Preparing for your Future”** Year 10 students complete 5 modules of the online course Details of this programme can be found at [www.youthemployment.org.uk](http://www.youthemployment.org.uk).

**Preparing for Employment Day (5 hours carousel event)** Topics covered

- Labour Market Information
- How to find a part time job and regulations for part time work: delivered by DWP
- How apprenticeships work delivered by ASK
- Get CV ready: benefits of work experience / volunteering.
- H & S in the workplace

**Year 10 attend the following ‘drop down’ days.**

- Future Choices Day – one hour
- World of Work – one hour
- Taster Day: Visit to 6<sup>th</sup> Form: Half day.
- Taster Day: Visit to College of Further Education: whole day

W/C 8th January 2024: Kudos assembly/parent information/Tutor Activity

**National Careers Week Celebration:** W/C 11th March 2024. Highlights from the week before.

**Work Experience:** 4 days Week commencing Tuesday 7<sup>th</sup> May 2024

**PSHCE:** Being Me

## Year 11



**Year 11 receive 18 tutor led sessions “The Aspire Programme”** focusing on Exploring Possibilities/ Career Planning /Seeing the Big Picture.

**Year 11 attend the following ‘drop down’ sessions.**

- Series of post 16 talks delivered by a variety of providers, including Apprenticeships.
- Post 16 Information Evening for students, parents and carers on Thursday 28<sup>th</sup> September 2023.
- 1:1 Guidance with a qualified careers practitioner Term 1 & 2
- College Application Day – one hour
- ASK Apprenticeship workshop (for those students interested in apprenticeships)
- Mock Interviews and Feedback
- National Citizenship Service Assembly

W/C 8th January 2024: Kudos assembly/parent information/Tutor Activity

**National Careers Week Celebration:** W/C 11th March 2024. Highlights from the week before.

**PSHCE:** Managing Finance

